

**WATER & SEWER COMMISSION
MEETING MINUTES –November 20, 2012**

6:30 PM – Selectmen’s Meeting Room, 63 Main Street Northborough MA

MEMBERS PRESENT: John Meader
Bryant Firmin

MEMBERS ABSENT: David Pepe

ALSO PRESENT: Dan Nason, Public Works Director

1. APPROVAL OF MINUTES – October 23, 2012 REGULAR MEETING

Postponed to the next meeting.

2. 6:45 PM PUBLIC HEARING

At 6:45 pm Chairman Meader opened the public hearing to consider a meter replacement policy. He deferred to Mr. Nason.

Mr. Nason began by stating that in accordance with the Rules and Regulations, Section B, Subsection 5, notification to customers was provided in the following manners:

- The public hearing notice was advertised in the Telegram & Gazette on November 6th and November 13th.
- Notification was also provided to all rate payers in the form of an insert with the 2nd quarter bills.

Mr. Nason reviewed the amnesty policy and the meter replacement program. He stated that the entire financial team has reviewed, commented and fully supported moving forward with the policy and program. He asked for the Commission’s support to approve the policy and program and make them part of the Water and Sewer Rules and Regulations. He will prepare the final documents with the date and signature lines. The Commission can ratify the vote at the next meeting.

At 6:51 pm Chairman Meader closed the public hearing. There was no one from the public present.

Commissioner Firmin moved to adopt the GNL (Outside Register or OSR) Water Meter Amnesty Policy and the Water Meter Replacement Program as described in the Memorandum from the Director dated November 20, 2012. Commissioner Meader seconded. The vote was two in favor, one absent.

At 7:05 pm Donald Biehl, a resident who lives at 140 South Street, entered the meeting and inquired about the public hearing. Chairman Meader explained that the Public Hearing opened at 6:45 pm and closed at 6:51 pm. Mr. Biehl asked if someone could review what was discussed. Mr. Nason explained the program and policy to Mr. Biehl. Mr. Biehl was concerned if he had an older meter. Mr. Nason told him that we can check his meter information and call him with that information. Mr. Biehl thanked Mr. Nason and the Commission.

NEXT MEETING:

The next meeting is scheduled for December 18, 2012.

ADJOURNMENT:

The meeting was adjourned at 7:23 pm.

Respectfully submitted,

Lynda LePoer
DPW Administrative Assistant

Documents used during meeting:

1. November 20, 2012 Agenda
2. October 23, 2012 Regular Meeting Minutes
3. November 20, 2012 Memo from the Director to the Commission regarding the GNL Water Meter Amnesty Policy & Water Meter Replacement Program